



**OFFICE OF THE SANTA FE COUNTY ASSESSOR
GUS MARTINEZ, ASSESSOR
HEAD OF FAMILY EXEMPTION, PROPERTY DECLARATION & AFFIRMATION FORM
505-986-6300**

Information and how to apply: This exemption is a \$2,000 reduction in the taxable value of residential property, and may be claimed by any New Mexico resident for his or her residence. Only one exemption may be claimed for any tax year per household. This exemption can be claimed in person or by signing the designated lines below on this form and mailing it back to the Assessor's office. You do not need to sign and return this form if you are already receiving the exemption. Once the exemption is claimed and allowed, it shall apply to subsequent years unless the property transfers ownership, the property owner moves to a different state, or if the property owner requests for the exemption to be removed.

Exemption Year _____ Account# _____ Phone # _____

Owner Name: _____

Mailing Address _____

Head-of-Family Exemption

I hereby certify that I am a resident of New Mexico as of January 1, of this year, and "Head of Family" as that term is defined in Section 7-37-4 of the Property Tax Code, and hereby claim the exemption from the taxable value of the property provided by Section 7-37-4 of the Property Tax Code. I certify that the above information is true and correct and that this exemption is not being claimed in any other county.

X _____
"Head of Family"

Declaration of Property Classification

The 1981 Legislature approved a lower property tax rate for residential property for Tax Years 1981 and subsequent years. In order for this tax rate to apply for this tax year, the property owner must declare that portion of his or her property, land and buildings that is residential. If this form is not filed with the county assessor by the last day of February, then the property will be presumed to be non-residential and will be taxed accordingly.

Residential property is a home, mobile home or apartment(s) and the land underlying the structures that is suitable for human habitation. That portion of the description of property which meets this definition is eligible for the classification of Residential Property.

I hereby certify that the indicated property is classified as Residential Property as defined by law.

X _____
Property Owner or Authorized Agent

State of New Mexico, Santa Fe County:

AFFIRMATION

I do solemnly affirm to the best of my knowledge that the statements on this form completed and signed by me and the preceding list and description are full and correct statements of all property required to be reported pursuant to Section 7-38-8 of the Property Tax Code, in this County on January 1 and all statements required to be made under the Property Tax Code, and I so affirm under pains and penalties of perjury.

X _____
Property Owner or Authorized Agent

Subscribed and sworn to before me this _____ day of _____

County Assessor or Assessor's Employee